

MINUTES

WildResearch Annual General Meeting 2024

Date: February 24, 2024

Location: VanDusen Gardens

Start: 18:00 (PST)

End: 19:29 (PST)

In Attendance:

Vinci Au (President), Viktorija Juciūtė (Treasurer), Alexandra Welch (Director-at-Large), Florian Reurink (Director-at-Large), Anneka Vanderpas (Director-at-Large), Myles Lamont (Director-at-Large), Michelle Baudais, Harvey Dueck, Janet Lowal, Chloe Boynton, Ildiko Szabo, Alain Boisclair-Joly, Eugene Sit, Eleanor O’Sullivan, Angela Hansen, Alan McKenzie, Colby Delisle, Siim Karu, Marina Thompson, Stephen Partington, Salima Vaiya, Kiran Vaiya, Eric Franzo, Nicole Chin, Murphy Lashillotoz, Catherine Jardine, Sara Wells, Kephra Beckett.

Welcome and Introductions – Vinci Au

- Meeting was called to order at 6:00 PM

1. ADOPTION OF LAST YEAR’S MINUTES – Vinci Au

Motion: to adopt the 2023 AGM minutes.

Moved by: Marina Thompson

Seconded by: Angela Hansen

Decision: Motion carried unanimously

2. PRESIDENT’S REPORT

- Presented by President – Vinci Au
- See Appendix A for the full report

3. TREASURER’S REPORT

- Presented by Treasurer Viktorija Juciute

- See Appendix B for the full report

4. COMMITTEE REPORTS

- BCMMP presented by Florian Reurink (see Appendix C)
- COHA prepared by Angela Bond and presented by Vinci Au (see Appendix D)
- MSOC prepared by Colin Macfarlane and presented by Vinci Au (see Appendix E)
- EDI prepared by Kiirsti Owen, presented by Marina Thompson (see Appendix F)
- IIBO prepared by Julian Heavyside and Brendan Toews, presented by Vinci Au (see Appendix G)

5. ADOPTION OF BYLAW CHANGES

- See Appendix H for proposed bylaw changes.

5.1 Motion: replace for gender neutral pronouns.

Moved by: Marina Thompson

Seconded by: Ildiko Szabo

Decision: Motion carried unanimously

5.2 Motion: remove restrictions from students of North American schools.

Moved by: Angela Hansen

Seconded by: Catherine Jardine

Decision: Motion carried unanimously

5.3 Motion: removal of lifetime memberships.

Moved by: Ildiko Szabo

Seconded by: Stephen Partington

Decision: Motion carried unanimously

5.4 Motion: new board of directors can take an executive position within first year.

Moved by: Marina Thompson

Seconded by: Alan McKenzie

Decision: Motion carried unanimously

5.5 Motion: require only 1 nomination from outside of the board.

Moved by: Marina Thompson

Seconded by: Ildiko Szabo

Decision: Motion carried unanimously

5.6 Motion: director absent from half of board meetings within a year can be determined retired from the board.

Moved by: Marina Thompson

Seconded by: Angela Hansen

Decision: Motion carried unanimously

5.7 Motion: require 2/3 of directors to be residents of British Columbia.

Attendees note that WildResearch may want to consider changing this bylaw in the future to encompass more possible director applicants as we expand.

Moved by: Marina Thompson

Seconded by: Angela Hansen

Decision: Motion carried unanimously

5.8 Motion: removal of the seal.

Moved by: Marina Thompson

Seconded by: Angela Hansen

Decision: Motion carried unanimously

- See Appendix I for final 2024 bylaws.

6. ELECTIONS

- The following are WildResearch members stepping down from the Board of Directors for 2024:
 - **Director at Large: Sarina Clay-Smith**
 - **Director at Large: Quinn McCallum**
 - **Director at Large: Matthias Bieber**
 - **Director at Large: Florian Reurink**

- The following are WildResearch members being nominated for the Board of Directors for 2024:
 - **Treasurer: Sara Wells**
 - **Director at Large: Viktorija Juciute (stepping away from Treasurer role)**
 - **Director at Large: Eleanor O’Sullivan**
 - **Director at Large: Sarah Town**
 - **Director at Large: Chloe Boynton**
 - **Director at Large: Angela Hansen (nominated from the floor by Ildiko Szabo)**
- The following are WildResearch members in good standing and are nominated for the positions listed on the Board of Directors for 2024:
 - **President: Vinci Au**
 - **Vice President: Kiirsti Owen**
 - **Secretary: Anneka Vanderpas**
 - **Director at Large: Myles Lamont**
 - **Director at Large: Devin de Zwaan**
 - **Director at Large: Alexandra Welch**

Motion: to approve the 2024 nominations for the WildResearch Board of Directors

Moved by: Alan McKenzie

Seconded by: Michelle Bandais

Decision: Motion carried unanimously

7. ADJOURNMENT

Motion: to adjourn the 2024 Annual General Meeting (at 19:29)

Moved by: Ildiko Szabo

Seconded by: Harvey Dueck

Decision: Motion carried unanimously

8. APPRECIATION AWARDS

****Note to all members, please keep these new appreciation awards in mind for future years. Any and all members can nominate any other member who deserves recognition for their contributions to WildResearch!****

**PLEASE JOIN US AFTER THE MEETING FOR OUR 13TH
ANNUAL VOLUNTEER APPRECIATION PARTY!**



APPENDIX A

WILDRESEARCH PRESIDENT'S 2023 REPORT

I want to reflect on the journey we've embarked upon this year. On the surface, it might seem like it's been a steady sail through familiar waters. However, beneath the surface, we've been navigating a transformative undercurrent, reshaping what WildResearch stands for.

This year, we've been preparing to dream bigger and think longer-term, honing in on the core of our mission: to build, train, and educate a community that contributes to conservation science. Nature is for everyone, and it should be forever. We've been asking ourselves hard questions on how to make it more accessible and our interactions with it more impactful. And we've been thinking about how we can make it more accessible to everyone and how to ensure our roles as stewards are as meaningful as they can be.

Central to our narrative this year have been our volunteers—who are the heart of WildResearch. We've taken a hard look at ourselves, asking, "Who's missing from this picture? Who deserves more recognition?" Our goal has been to ensure not just that we say "everyone's welcome," but that everyone truly feels it. This realization led us to focus on enhancing our volunteer experience, acknowledging that without this incredible group of individuals, WildResearch wouldn't be what it is.

We've also faced the universal challenge of volunteer engagement—recruiting, retaining, and training these vital members of our team. It's a puzzle we've been solving not in isolation but by reaching out, learning from, and collaborating with other organizations. Our initiatives, from joint nature walks with BC Nature Kids to partnering on grants for new projects, are just the beginning of deeper, more meaningful collaborations.

This year, we bid farewell to four invaluable members of our leadership team: Florian, Matthias, Quinn, and Sarina. Each has left an indelible mark on our organization, from expanding programs and managing stations to enhancing our digital presence and securing grants. Their contributions have been monumental, and while we'll miss their daily involvement, we're excited to see where their journeys take them next.

Looking forward, we're thrilled to welcome Eleanor, Chloe, Sara, and Sarah to our board. Their diverse expertise promises to infuse WildResearch with new perspectives and energies, driving us towards a future that's not just sustainable but vibrant and inclusive.

So, while it might seem like we've been quietly treading water, rest assured, we've been laying the groundwork for significant leaps forward. We're poised to make WildResearch not just a place where conservation happens but a community where everyone feels they belong and can make a difference.



Thank you all for being part of this journey. Here's to a year ahead filled with growth, discovery, and continued commitment to the natural world that brings us together.

Vinci Au, WildResearch President



APPENDIX B

WILDRESEARCH TREASURER'S REPORT OF 2023 FINANCE

9:45 PM

02/18/24

Accrual Basis

WildResearch Profit & Loss by Class

January through December 2023

	01 - Iona Island BO	03 - BCMMP	04 - MSOC	05 - Research	100 - General	Unclassified	TOTAL
Ordinary Income/Expense							
Income							
4000 · Contributed Support							
4010 · Government Grants	11,214.00	0.00	0.00	0.00	4,096.00	0.00	15,310.00
4040 · Other Reg Charity Grant	0.00	1,628.00	0.00	0.00	0.00	0.00	1,628.00
4050 · Other Grants (not charity)	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00
4110 · Cash Donations (Receipted)	3,450.00	101.50	0.00	0.00	1,993.62	0.00	5,545.12
4115 · Cash Donations (Not Receipted)	65.00	0.00	20.00	0.00	352.79	0.00	437.79
Total 4000 · Contributed Support	14,729.00	2,729.50	20.00	0.00	6,442.41	0.00	23,920.91
4200 · Fundraising							
4220 · Merchandise Revenue	0.00	0.00	30.00	0.00	620.00	0.00	650.00
4230 · Other Fundraising	0.00	0.00	0.00	0.00	85.00	0.00	85.00
4270 · Event Tickets	0.00	0.00	80.00	0.00	260.00	0.00	340.00
Total 4200 · Fundraising	0.00	0.00	110.00	0.00	965.00	0.00	1,075.00
4300 · Funds Transfer	0.00	0.00	0.00	0.00	155.88	0.00	155.88
5100 · Membership Dues	0.00	0.00	0.00	0.00	6,950.00	0.00	6,950.00
5200 · Program Service Fees	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00
5300 · Savings Interest							
5320 · Term Deposit Interest	0.00	0.00	0.00	0.00	729.32	0.00	729.32
Total 5300 · Savings Interest	0.00	0.00	0.00	0.00	729.32	0.00	729.32
Total Income	14,729.00	2,729.50	130.00	0.00	19,242.61	0.00	36,831.11
Gross Profit	14,729.00	2,729.50	130.00	0.00	19,242.61	0.00	36,831.11
Expense							
Room Rentals	0.00	0.00	200.00	0.00	509.25	0.00	709.25
6000 · Payroll Expenses							
6010 · Salary/Wages Expense	6,889.16	0.00	0.00	0.00	0.00	0.00	6,889.16
6020 · CPP - Company Expense	235.34	0.00	0.00	0.00	95.26	30.25	360.85
6030 · EI - Company Expense	123.49	0.00	0.00	0.00	43.19	18.26	184.94
6000 · Payroll Expenses - Other	480.27	0.00	0.00	0.00	0.00	0.00	480.27
Total 6000 · Payroll Expenses	7,728.26	0.00	0.00	0.00	138.45	48.51	7,915.22
6100 · Program Costs							
6110 · Field Supplies	24.00	0.00	2,585.46	0.00	0.00	0.00	2,609.46
6120 · Contracts	11,580.90	0.00	0.00	0.00	0.00	0.00	11,580.90
6100 · Program Costs - Other	0.00	1,628.00	0.00	0.00	0.00	0.00	1,628.00
Total 6100 · Program Costs	11,604.90	1,628.00	2,585.46	0.00	0.00	0.00	15,818.36
6300 · General & Administrative							
6310 · Office Supplies	0.00	0.00	0.00	0.00	14.55	0.00	14.55
6330 · Postage, Mailing Service	0.00	0.00	0.00	0.00	19.32	0.00	19.32
6350 · Computer, Web & IT	0.00	0.00	0.00	0.00	1,160.60	0.00	1,160.60
6360 · Books, Subscriptions, Ref	0.00	0.00	0.00	0.00	224.00	0.00	224.00
6370 · Bank Fees	0.00	0.00	0.00	0.00	38.70	0.00	38.70
6380 · PayPal Fees	0.00	0.00	0.00	0.00	248.53	0.00	248.53
6385 · Canada Helps Fees	0.00	0.00	0.00	0.00	240.07	0.00	240.07
Total 6300 · General & Administrative	0.00	0.00	0.00	0.00	1,945.77	0.00	1,945.77
6400 · Travel & Meetings							
6410 · Travel	0.00	128.49	45.75	0.00	0.00	0.00	174.24
6420 · Conferences & Meetings	0.00	0.00	0.00	1,500.00	0.00	0.00	1,500.00
Total 6400 · Travel & Meetings	0.00	128.49	45.75	1,500.00	0.00	0.00	1,674.24
6500 · Other Expenses							
6520 · Membership Dues - Org	0.00	0.00	0.00	0.00	2,951.05	0.00	2,951.05
6540 · Fundraising Expenses	0.00	0.00	227.28	0.00	725.53	0.00	952.81
6545 · Advertising	0.00	555.36	1,171.52	0.00	0.00	0.00	1,726.88
6550 · Other Expenses	0.00	0.00	0.00	0.00	868.79	0.00	868.79
Total 6500 · Other Expenses	0.00	555.36	1,398.80	0.00	4,545.37	0.00	6,499.53
Total Expense	19,333.16	2,311.85	4,230.01	1,500.00	7,138.84	48.51	34,562.37
Net Ordinary Income	-4,604.16	417.65	-4,100.01	-1,500.00	12,103.77	-48.51	2,268.74
Net Income	-4,604.16	417.65	-4,100.01	-1,500.00	12,103.77	-48.51	2,268.74



10:04 PM
02/18/24

Accrual Basis

WildResearch
Balance Sheet by Class
As of December 31, 2023

	01 - Iona Island BO	02 - WESA	03 - BCMMP	04 - MSOC	05 - Research	100 - General	TOTAL
ASSETS							
Current Assets							
Chequing/Savings							
1010 - Cash - Vancity - Operating	-17,622.78	9,612.50	1,773.34	1,097.94	-1,500.00	31,876.48	25,237.47
1015 - Cash - Vancity - Shares	0.00	0.00	0.00	0.00	0.00	6.68	6.68
1025 - Vancity Term Deposits	0.00	0.00	0.00	0.00	0.00	31,862.85	31,862.85
102501 - Long Term Redeemable 15mo 2.45%	0.00	0.00	0.00	0.00	0.00	5,532.38	5,532.38
102502 - Cashable 90 Day 12mo 1.9%	0.00	0.00	0.00	0.00	0.00	0.90	0.90
1025 - Vancity Term Deposits - Other	0.00	0.00	0.00	0.00	0.00		
Total 1025 - Vancity Term Deposits	0.00	0.00	0.00	0.00	0.00	37,396.13	37,396.13
1030 - Cash - Pay/Pal	0.00	0.00	0.00	0.00	0.00	1,194.78	1,194.78
1040 - Investments-Endowment (Van Fdn)	0.00	0.00	0.00	0.00	0.00	30,154.91	30,154.91
Total Chequing/Savings	-17,622.78	9,612.50	1,773.34	1,097.94	-1,500.00	100,628.98	93,989.97
Total Current Assets	-17,622.78	9,612.50	1,773.34	1,097.94	-1,500.00	100,628.98	93,989.97
TOTAL ASSETS	-17,622.78	9,612.50	1,773.34	1,097.94	-1,500.00	100,628.98	93,989.97
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable	0.00	0.00	0.00	0.00	0.00	-229.99	-230.00
2010 - Accounts Payable	0.00	0.00	0.00	0.00	0.00	-229.99	-230.00
Total Accounts Payable	0.00	0.00	0.00	0.00	0.00	-229.99	-230.00
Other Current Liabilities							
2300 - Payroll Liabilities	0.00	0.00	0.00	0.00	0.00	-95.26	-95.26
2310 - CPP - Employee Liability	0.00	0.00	0.00	0.00	0.00	-30.85	-30.85
2320 - EI - Employee Liability	0.00	0.00	0.00	0.00	0.00	-60.40	-60.40
2330 - Income Tax - Employee Liability	0.00	0.00	0.00	0.00	0.00		
Total 2300 - Payroll Liabilities	0.00	0.00	0.00	0.00	0.00	-186.51	-186.51
Total Other Current Liabilities	0.00	0.00	0.00	0.00	0.00	-186.51	-186.51
Total Current Liabilities	0.00	0.00	0.00	0.00	0.00	-416.50	-416.51
Total Liabilities	0.00	0.00	0.00	0.00	0.00	-416.50	-416.51
Equity							
3100 - Net Assets Restricted for Endow	0.00	0.00	0.00	0.00	0.00	35,000.00	35,000.00
3200 - Net Assets Internal Res Spprojs	0.00	0.00	0.00	0.00	0.00	7,923.94	7,923.94
3210 - Iona Island BO	0.00	0.00	0.00	0.00	0.00	3,820.42	3,820.42
3220 - Nighthar Survey	0.00	0.00	0.00	0.00	0.00		
Total 3200 - Net Assets Internal Res Spprojs	0.00	0.00	0.00	0.00	0.00	11,744.36	11,744.36
3300 - Unrestricted Net Assets	-11,829.85	9,612.50	1,355.69	5,197.95	0.00	40,745.56	45,081.85
Net Income	-4,604.16	0.00	417.65	-4,100.01	-1,500.00	12,103.77	2,317.25
Total Equity	-16,434.01	9,612.50	1,773.34	1,097.94	-1,500.00	99,593.69	94,143.46
TOTAL LIABILITIES & EQUITY	-16,434.01	9,612.50	1,773.34	1,097.94	-1,500.00	99,177.19	93,726.95
UNBALANCED CLASSES	-1,198.77	0.00	0.00	0.00	0.00	1,451.79	-263.02

APPENDIX C

BRITISH COLUMBIA MARSH MONITORING PROGRAM (BCMMP) 2023 REPORT

C1. PROGRAM GOALS

The BCMMP contributes to all 3 of WildResearch's organizational goals:

- 1. Contribute to conservation science:** The BCMMP collects presence and abundance data on 13 amphibian and 8 marsh-dependent bird species in wetlands throughout the Lower Mainland, Fraser Valley, and Thompson-Nicola region, with plans to expand throughout the rest of BC. All monitored amphibian and bird species rely on marsh habitat to breed. Some amphibian species are highly endangered, while others are invasive. Data from the BCMMP is shared on the NatureCounts data portal from Birds Canada and is made available to interested parties upon request for use in research and to inform conservation efforts.
- 2. Provide our members and partners with training and education in conservation science:** The BCMMP provides volunteers with the skills to conduct passive call surveys for amphibians and targeted call-playback surveys for birds. Survey protocols, a recording of the training workshop, and resources for learning how to identify amphibians and target bird species by call or song are all freely available through NatureCounts that were designed and presented by BC MMP committee members.
- 3. Conduct conservation outreach:** The BCMMP conducts outreach and education through a newsletter, which is sent out on a monthly basis throughout the survey period from March until July, and bimonthly during the offseason. Furthermore, by combining bird and amphibian surveys, the BCMMP acts as a way for birders to learn about amphibian species in BC.

C2. SEASON SUCCESSES

Things that went well this season (2023):

- In the third year of the BCMMP, volunteers conducted **99 amphibian surveys** and **58 bird surveys** in **17 marshes** throughout the Lower Mainland and Fraser Valley, and **12 amphibian surveys** and **9 bird surveys** in **6 marshes** throughout the Thompson-Nicola region.
- The Habitat Joint Ventures conducted 306 bird surveys across BC.

3. The BCMMP expanded to the Kootenay region with help from Sarah Town, Caroline Lafond, and Molly Tilden taking on coordinating roles for the region.
4. Vikram Naik and Julie Wray joined the BCMMP as part of the Grant Committee to focus on grant writing for the BCMMP as well as supporting the WildResearch grant committee with grant applications.
5. The online habitat survey forms have been updated to align with the field data form for easier data entry. The survey protocols have been standardized across Canada.
6. Sky Jarvis wrote and received a \$5,000 grant from Chantier Jeunesse. She used these funds to buy 10 bird and 10 amphibian ID books, 7 binoculars, and a spotting scope for the Thompson-Nicola BCMMP region.
7. Sky Jarvis and Tay Powrie hosted a 2-day workshop in Kamloops, BC, with more than 40 community members participating in the event and learning about the BCMMP/ practicing protocols.
8. Sky and Maria participated in the BC Wildlife Federation's 2024 Wetland Institute and co- led a 1-hour crash course on the BCMMP protocols, including going over the calls for the 5 amphibians found in the TN region.
9. The BCMMP code names now also include regional codes (SC (South-Coast), TN (Thompson-Nicola), KO (Kootenays)) which we believe will help with data query.
10. Blake participated in the BC Wildlife Federation's 2023 Map our Marshes and led a 1 hour course on amphibians taxonomy, amphibians in B.C. and covering BCMMP protocols. We spent an afternoon at a site going through amphibian survey protocols.
11. Florian and Blake co-led training at two marshes in the lower mainland. One on April 28th at Silverdale Marsh co-led by Andrew Huang and Blake Danis covering bird and amphibian monitoring protocols where 7 volunteers attended. Florian Reurink and Remi Torrenta led a workshop on Saturday April 29, 6 am start at Pitt-Addington Marsh where 8 volunteers attended.

C3. SEASON CHALLENGES

Things that did not go as well this season (2023):

1. Although the total number of volunteers increased in 2023, which was mostly due to expansion to the Thompson-Nicola, the number of volunteers in the Lower mainland decreased. For data consistency it is important to sustain the survey effort and as such funding for outreach and promotion is needed to recruit new volunteers in 2024.
2. All survey forms needed to be reviewed and validated manually. Sarah Town, a BCMMP committee member, received funding from the BC Nature's Club Support Grant to complete this essential work on behalf of the BCMMP. The BCMMP aims to secure more funding to hire someone externally to do this work for the BCMMP in 2024.

C4. SUMMARY OF EVENTS

January - December – BCMMP Committee Meetings

BCMMP Committee members met every last Tuesday of the month to discuss program ideas and tasks to continue and expand the program. This included survey protocol and handbook updates, collaborations, program promotion and program expansion, funding opportunities. This year the BCMMP took a 2-month hiatus with no December meeting. The committee feels that this allowed for member recharge during the holiday season, which also tends to be the slowest time for the BCMMP program.

April – BCMMP Workshop, Kamloops

Sky Jarvis and Tay Powrie organized and provided a BC Marsh Monitoring workshop in Kamloops. This was done to celebrate the launching of the BCMMP into the Thompson-Nicola region and generate interest for the program (40 attendees; 6 site surveyors)

April – BCMMP Survey Training Workshop, Lower Mainland

The BCMMP survey training workshop took place at Pitt-Addington Marsh and Silverdale Marsh with a total of approximately 13 volunteers and 3 BCWF staff. The training at Silverdale took place on Friday April 28, and was delivered by Blake Danis (WildResearch) and Andrew Huang (Joint Ventures). The training at Pitt-Addington took place on Saturday April 29, and was delivered by Florian Reurink (WildResearch) and Remi Torenta (Birds Canada). The workshop was focused on the BCMMP marsh bird survey protocol and marsh bird identification.

March to July – 2023 Survey Season

BCMMP volunteers continued surveys from 2022. More than 50 new survey stations have been established in the Thompson Nicola, and a few more stations were established in the Lower Mainland. Three amphibian surveys, two bird surveys, and a habitat assessment were conducted throughout the season at each survey station. Volunteers conducted surveys on their own schedules based on the BCMMP protocols. After conducting their surveys, volunteers uploaded their observations to the BCMMP NatureCounts portal.

C5. PROGRAM IMPROVEMENTS & FUTURE OUTLOOK

The BCMMP has expanded to the Kootenays region where Sarah Town, Caroline Lafond, and Molly Tilden have taken on the roles for Regional Coordinators. Approximately 150 potential survey stations have been identified, of which approximately 90 stations will likely become established and available for 2024. Throughout the fall and winter of 2023, the Kootenay Regional Coordinators have been in contact with nine local non-profits, two private property owners, and three government agencies, to introduce themselves and the program, to initiate community partnerships, and in some cases to seek land use/access permission. In 2024, the Kootenay section plans to connect with local First Nations as well. Promotion of the program will increase this February and March through the use of posters and social media.

The BCMMP will now offer communities the opportunity to monitor a marsh in the Lower Mainland, Thompson-Nicola, and Kootenay regions of BC. Our aim is to continue building a strong foundation in these regions and eventually expanding the program to other regions across BC.

Vikram Naik and Julie Wray have joined the BCMMP as Grant Committee. As Grant Committee members Vikram and Julie helps the BCMMP with searching for funding opportunities and applying for grants. The BCMMP is in need of funding to expand the program furthermore, so having a dedicated grant writer is a big step forward for the BCMMP.

Future ideas for the BCMMP are mostly funding dependent and include:

- Hiring a survey data reviewer for 2024.
- Securing funds and partnerships that can support us to host more regional workshops.
- Securing funds or seeking in-kind donations to have experienced guest speakers share their knowledge with the BCMMP committee and volunteers at events.
- Participating in more local community-based events to promote the BCMMP and provide public education and outreach.
- Investing in more promotional materials (posters, banners, flyers, stickers, or pens)
- Creation of program resources (recruitment pamphlets, ID resources)
- Expansion of the Habitat/ Vegetation Survey protocols and forms to collect site information and infer habitat association.

C6. FUNDING THIS PAST YEAR

BC Naturalists' Foundation Club Support Grant \$1628

Written by Sky Jarvis and Sarah Town. The request asked for funding to hire a Data Review Professional for a short-term contract. Work hours were originally estimated to be approximately 100 (\$16.28/hr). These funds were used to hire Sarah Town, a BCMMP committee member, who completed the following:

1. Reviewed and validated 197 data forms on NatureCounts, some of which were backlogged forms from 2022.
2. Modified 350 station names in NatureCounts so that they include regional codes.
3. Analyzed and cross-referenced the station adoption map on NatureCounts with a spreadsheet generated by Birds Canada in order to determine who was no longer monitoring certain stations.
4. Contacted volunteer surveyors to confirm their participation, to confirm data-related questions, and to provide education regarding survey mistakes.

Overall, it took her 62 hours to complete the work (\$26.26/hr).

Fish & Wildlife Compensation Program: Community Support Grant \$1000

In 2023, this money allowed the BCMMP committee to reimburse volunteers for transportation expenses, to design and purchase promotional stickers, and to offer a small prize for a marsh photography contest.

C7. BUDGET FOR NEXT YEAR

Income

2024 BCMMP Account Balance	\$1,534.61
<i>Anticipated Funding</i>	
BC Parks Foundation 25 x 25 grant – AWARDED	\$7,790
ISCBC - Healthy Habitats – ANTICIPATED	\$3,500
FWCP – ANTICIPATED	\$1,000
Total	\$13,824.61

Expenses

Employee to review survey data	\$2,050
Travel	\$500
Materials and Supplies	\$5350
Food	\$800
Honoraria	\$1,000
Promotional materials	\$140
Resource development	\$3,500
Total	\$13,340

C8. VOLUNTEER HOURS

Volunteer surveyors: ~**85 hours**

BCMMP Committee members: ~**750 hours**

C9. PERSONNEL/COMMITTEE MEMBERS

BCMMP Committee: Florian Reurink, Blake Danis, Sarah Town, Sky Jarvis, Maria Collins, Vikram Naik, Julie Wray, Caroline Lafond, Molly Tilden, .

Former(F)/Inactive(I) BCMMP Committee: Tay Powrie (F), Quinn McCallum (F), Jessie Russell (I), Gordon Hatusupy (I), Harrison Smith (I), Kanu Varman (F)

Birds Canada: Catherine Jardine, Rémi Torrenta

C10. COLLABORATIONS

The BCMMP is itself a joint effort between **WildResearch** and **Birds Canada**. Birds Canada provides the protocols from the Great Lakes MMP upon which our protocols are based, our NatureCounts portal, liability insurance for our volunteers, and organizational support. The BCMMP would not be possible without Birds Canada.

The BCMMP collaborates with various local naturalist groups throughout BC, who conduct surveys at their sites using our protocols and submit their data to the project. These groups include the **Kamloops Naturalist Club**, **Stanley Park Ecology Society** and **Wild Bird Trust**.

In 2023 **Simpco Resources Group** asked to use the BCMMP survey protocols within their Wetland Inventory. They are also conducting other wetland surveys using the WESP and FREP protocols as part of this inventory.

Sky and Maria participated in the 2024 Wetlands Institute, hosted by the **BC Wildlife Federation (BCWF)** out of the Lower North Thompson Valley. This fostered connection between the BCMMP and BCWF who share common goals to conserve and sustainably manage wetlands. The BCWF focuses on Public Education and Outreach as well as on the ground restoration projects. Chats were had about getting BCMMP volunteers to conduct pre- and post- restoration monitoring of sites. The BCWF also collaborates with ECCC to conduct wetland surveys using the WESP and FREP protocols.

Since 2021 BC MMP has worked with **Rivershed Society of BC** conducting bird and amphibian surveys at Salmon River restoration sites. The goal is to track changes in amphibians, birds, and plant structure occurring at 3 locations near restored habitats. A summary report of observations is submitted annually to the Salmon River Foodlands team.

APPENDIX D

COOPER'S HAWK (COHA) RAPTOR MONITORING PROGRAM 2023 REPORT

D1. PROGRAM GOALS

The Raptor Monitoring contributes to all 3 organizational goals:

- 4. Contribute to conservation science:** The data collected from the raptor monitoring program allows for changes in environmental conditions throughout the lower mainland to be observed by using a key indicator species of urban raptor, the Cooper's Hawk (*Accipiter cooperii*).
- 5. Provide our members with training and education in conservation science:** The raptor monitoring program trains participants in how to conduct raptor surveys using protocols used by government and industry. The pre-season workshop provides educational material about the importance of the environmental pollutants and the effects on wildlife.
- 6. Conduct conservation outreach:** By providing this program to the general public, the raptor monitoring program shares with its participants the need for monitoring which will then be shared with their friends. As the surveys are completed throughout the urban area, occasionally people will stop to ask about the purpose of the call play-backs, providing more educational opportunities in real time.

D2. SEASON SUCCESSES

Things that went well this season:

- With the huge help of COHA volunteer Harvey Dueck, we had the successful launch of our online COHA reporting app. Data could be reported in real time from the field while surveying, with accurate GPS location. Reported data can easily be reviewed or downloaded online, and survey stations viewed on an online map. This makes both reporting and future data analysis more efficient.
- Our program had good volunteer participation this year. Thirteen people surveyed this season (that is only one less than last year; third highest volunteer participation overall). Three volunteers surveyed two quadrats.
- There was good coverage of quadrats this season. A total of 16 out of 24 possible quadrats (67%) were surveyed.
- There were a good number of COHA reported (8 confirmed positive responses plus a few potentials). One of the quadrats had 2 COHA detections reported in them. Six of these detections were heard and two of them were visual.

D3. SEASON CHALLENGES

Things that did not go as well this season:

- Communication was an ongoing issue this season. My time was very limited this past year and I didn't have time to follow-up as often as I would like.
- There were initially 21 quadrats assigned, but for various reasons, 16 were completed. Which is still a great number!
- Most surveys are completed on weekends due to volunteer work schedules, and we had rainfall most weekend days of the survey period, making it difficult to find suitable survey times.
- With the launch of the new online reporting app, there were a few learning curves associated with this. Harvey Dueck was instrumental in helping us through these.
- We didn't have any sort of post-season thank you gathering or gift this year. We haven't done this any year but should try to implement going forward.

D4. SUMMARY OF EVENTS

- The main orientation was on April 1 with six people in attendance. A second orientation was held on April 2 with four volunteers in attendance. We didn't detect any COHA during the orientations this year, though a pair was known to be nesting in the area. But it was quite useful to discuss the program and run through the procedure in the field, including the new reporting application. Surveys were conducted between April 2 and April 30.

D5. PROGRAM IMPROVEMENTS & FUTURE OUTLOOK

- We will work to continue streamlining our online reporting and data analysis process.
- The following three points are carrying over from the previous years:
 - We would like to plan on having each quadrat surveyed twice per season – on any two different days within the survey period. This would not need to be done by the same person necessarily. One quadrat was surveyed twice this season. We will need to determine how best to implement this.
 - We would like to start implementing some degree of nest monitoring of known active nests, but still need to plan out what this will look like.
 - We would like to implement a post-season thank you event or gift for the volunteers that participated.

D6. FUNDING THIS PAST YEAR

- The program didn't use any funding this year.

D7. BUDGET FOR NEXT YEAR

- The board approves a budget of \$200 per year for this program to use for volunteer appreciation. I have yet to confirm if this is the case this year; however the COHA program has not used this annual budget yet.

D8. VOLUNTEER HOURS

- Approximately 80 hours for station set-up, survey completion, and data entry.

D9. PERSONNEL/COMMITTEE MEMBERS

- The Program Managers was Angela Bond, and there are no other committee members.

D10. COLLABORATIONS

- No collaborations this year.

APPENDIX E

MEMBERS SERVICES AND OUTREACH COMMITTEE 2023 REPORT

12 Members:

Colin Macfarlane: Newsletter Coordinator, Newsletter Contributor, MSOC Chair
Vinci Au: Board Representative
Kephra Becket: Member at Large
Alexandra Welch: Membership, Newsletter Contributor
Brooklyn Hillman: Newsletter Contributor
Jillian Chiam: Newsletter Contributor
Claudia Shaughnessy, Social Media Contributor
Francesca Ciocca, Social Media Contributor
Heidi Chan, Social Media Contributor
Sara Wells, Member at Large
Ilian Vakarelov, Member at Large
Alanna Froese, Member at Large

Sadly, we said goodbye to Viktorija, as she has taken on an important role on the Board. Chloe Boynton, Scott Wilson and Emily Clark also moved on from MSOC, however, we gladly welcomed six(!) new members to our committee; Alexandra, Sara, Claudia, Heidi, Francesca and Alanna, who have all played important roles immediately upon joining.

E1. COMMITTEE PURPOSE

The Membership Services and Outreach Committee (MSOC) is all about the members! We manage the administration of members, events, and communication to members. WildResearch's current membership as of December 2023 stands at **222 active members**.

The MSOC oversees:

- Membership (registration, payment, insurance),
- Organizing the AGM & the Volunteer Appreciation Party (VAP),
- Merchandise,
- Fundraising,
- Outreach and general advertising,
- Newsletter production,
- Social media management and posting, 202
- Some e-mails/contact liaisons with members, and

- Planning, organizing and facilitating official WildResearch events and workshops.

E2. 2023 COMMITTEE ACCOMPLISHMENTS

It has been another successful year for the MSOC. This year, in total we estimate that we raised \$5,100.00 from events, donations, and general membership. We held 12 MSOC meetings, ran the newsletter, social media, conducted targeted and general outreach, and hosted or planned 9 events with participation by well over 145 people (total). *GO MSOC!*

We were able to acquire a Canopy tent to further increase our visibility at events as well as to keep our valued volunteers shaded from the sun, and our merchandise sheltered from the rain and snow.

2.1 AGM

Similar to past years, the MSC successfully planned and orchestrated the previous AGM (2023) on February 11th. Although last year's AGM & VAP followed an online and in person format, this year's will also be held at VanDusen Gardens on Feb 24th, 2024, however, as an in person event only. This decision was reached due to limited online participation in 2023, and technical difficulties encountered.

2.2. Outreach

1. **Newsletter** – This year we, again produced 34 newsletters with the help of 4 creators. Each newsletter requires 2 people to produce. Colin Macfarlane was the Newsletter Lead, and along with contributors Jillian, Alexandra and Brooklyn, we were able to consistently produce quality newsletters week in, week out. We look forward to incorporating some new ideas in the new year.
2. **Social Media** – our presence has continued to increase with the ongoing help of Claudia, Francesca and Heidi! We are now reaching:
 - Facebook: more than 1,900 followers resulting in over 1,800 likes
 - Twitter: 1,281 followers
 - LinkedIn: 297 followers; and
 - Instagram: 3,141 followers (a jump of over 1,000 followers from last year!)
3. **Demographics Survey** – We were able to pass the demographics survey along to the board, and it has helped to direct the direction of Wild Research in terms of event planning and general direction.

2.3. Events

We held, or attended, 9 **events** this year:

1. Socials

2. EcoWalk with Sprouting Roots
3. Native Plant ID Walk with Sprouting Roots
4. FishSounds Education Workshop
5. Wings Over Iona
6. Richmond Garlic Festival
7. Beach Cleanup
8. OWL Open House
9. The 2023/2024 Guided Bird Walks have gone ahead
 - a. Dec 10th Led by Chloe at Terra Nova Rural Park
 - b. Jan 21st Led by Andrew at Maplewood Flats
 - c. Feb 18th Led by Andrew at Stanley Park
 - d. March 10th Led by Chloe at George C. Reifel Bird Sanctuary

E3. VOLUNTEER TIME – 437 HOURS

This year due to the numerous events we facilitated, we hosted a meeting every month for a total of 12 this year (11 in 2021, 12 in 2022).

Regular Meetings: 12 meetings @ 1.5 hours each with 6 people (average) ~ 108 hours

Non-meeting Outreach planning/organizing/delivering: ~15 hours

AGM planning/prepping outside of meetings: 40 hours

Social Media: 12 hours/month (spread across 3 people) ~144 hours

Newsletter: 2 hours/week for 34 weeks * 2 people + training time ~ >136 hours

Processing memberships: 1.5 hours/month * 2 people ~ 25.5 hours

Total estimated hours: 469 hours (369 in 2021, 437 in 2022)

E4. FINANCES

The total budget allocated to the MSC in 2023 was **\$200.00**, and expenses have been much lower, due to a slow ramping up of social events, as we all return to pre-pandemic normals.

Total Spent: \$ 3,294.35

- Venue rental: \$200
- Field Supplies: \$2585
- Event honorariums/gifts: \$227.28
- Travel: \$45.75
- Advertising: \$236.32
- WildResearch Canopy Tent: \$935.20

Recuperated costs: \$130

- Merchandise: \$30.00
- Events: \$80.00
- Additional Donations (Not received): \$20.00

E5. NEXT STEPS

The primary focus of the MSOC over the next 12 months include planning and executing the 2024 AGM and planning our spring events (See Table 1 below).

Table 1: Proposed 2023 WildResearch Events

Month	Count	Events
Jan	1	Guided Bird Walks,
Feb	3	Guided Bird Walks, AGM/Speaker/Trivia, Backyard Bird Count,
March	2	Guided Bird Walks, Social
April	3	Spring Banding, Intro to banding, Cooper's Hawk MP
May	3	Spring Banding, Global Big Day, Social
June	1	Beach Cleanup
July	1	Social
Aug	1	Garlic Fest
Sept	2	Fall Banding, Social
Oct	2	Fall Banding, Vancouver Bird Week
Nov	1	Social
Dec	2	Giving Tuesday, CBC
Total	22	
	events!!	

E6. CHALLENGES

As with all years, this was a year requiring high commitment levels from all members of MSOC, however, not necessarily higher than any other year. Members have done an admirable job of planning the AGM, all the while continuing to produce quality newsletters, posting on social media, updating membership numbers, sending emails, and continuing to run events like the Winter Bird ID walks. There has been continued turnover of members, however, new members have been bringing great energy, for which we're all grateful!

There is always enough work for more members, so we are certainly happy to welcome new folks, which would allow us to further delegate tasks, and ease the workload of current members.

We will continue to work on improving accessibility, and to have more focused events, based on the input from our members from 2022.

APPENDIX F

EQUITY, DIVERSITY, AND INCLUSION COMMITTEE 2023 REPORT

Chair:

Rotating

Members:

Kiirsti Owen, Miki Eslake, Susan Bahadori, Marina Thomson, Alanna Froese

F1. ACCOMPLISHMENTS

- Assisted with setting up WildResearch’s Discord server.
- Started on an organization-wide Code of Conduct

F2. EXPENSES

- None.

F3. VOLUNTEER TIME

- 80 hours total.

F4. NEXT STEPS

- Create an organization-wide Code of Conduct.
- Work on increasing inclusivity and reach of WildResearch with underrepresented groups.

F5. CHALLENGES

- Capacity and meeting regularly, especially during the summer.

APPENDIX G

IONA ISLAND BIRD OBSERVATORY (IIBO) 2023 REPORT

Program Managers: Julian Heavyside and Brendan Toews

G1. PROGRAM GOALS

The Iona Island Bird Observatory (IIBO) contributes to all three organizational goals.

7. **Contribute to conservation science:** IIBO determines the abundance and diversity of migrants that use the Iona Beach Regional Park (hereafter: Iona) as a stopover site; IIBO monitors the arrival dates of spring and fall migrants and the departure dates of birds that migrate north to breed or south to overwinter.
8. **Provide our members with training and education in conservation science:** IIBO provides a positive learning environment for volunteers, encouraging the developing of field ornithology skills (e.g. species ID, banding, extraction from nets).
9. **Conduct conservation outreach:** To maintain a focus on public education and outreach on avian conservation via on-site demonstration and social media.

G2. SEASON SUCCESSES

Breakdown of capture and banding totals

Total # of birds captured: 2816 (2352 banded, 426 recaptures, 132 released unbanded)

- **Spring:**
 - 1869 total captures (excluding unbanded): 1565 banded, 304 recaps, 94 unbanded
 - 35 banding days; 1403 net hours
 - 53.4 birds/day
 - 1.33 birds/net hr
 - Compared to previous years

Year	Total Captures	Birds/net hr
2015	1476	0.58
2016	1232	0.44
2017	2806	1.43
2018	2197	0.66
2019	2858	0.92
2020	N/A	N/A
2021	1771	0.72
2022	3836	2.28

- Most abundant banded:

Species	Number Banded
YRWA	358
WIWA	300
RCKI	233
OCWA	123
GCKI	113

- Interesting Highlights
 - Northern Shrike, 2 Bullock’s Oriole, Black-throated Gray Warbler
- **Fall:**
 - 947 total captures (excluding unbanded): 787 banded; 122 recaps; 38 unbanded
 - 25 days; 1083 net hours
 - 36.3 birds/day
 - 0.84 birds/net hr
 - Compared to previous years:

Year	Total Captures	Birds/net hr
2015	1476	0.35
2016	1232	1.05
2017	2806	1.12
2018	3509	0.95
2019	4192	2.02
2020	2272	1.03
2021	2448	1.62
2022	1480	0.79

- Most abundant banded:

Species	Number Banded
SOSP	114
YEWA	104
GCKI	72
GCSP	52
FOS	50

- Interesting highlights
 - 12 White-throated Sparrow
 - Yellow-shafted Northern Flicker, Black-throated Gray Warbler, 2 Brown Creeper

Breakdown of volunteer contribution and visitors

Total # of volunteers and volunteer hours:

- **Spring:** 40 unique volunteers, 650.5 hours
- **Fall:** 27 unique volunteers, 307 total hours

Education & Outreach Program

- Total: 647 people visited the IIBO station (Spring: 268, Fall: 379)
- Group visits:
 - **Spring:** 268 total visitors in groups: BCIT Ecological Restoration Class, CBC reporter, Andrew's Birding With Me groups, KPU Biology Lab, Lion's Club
 - **Fall:** 317 total visitors in groups: GEF Canada, Wings Over Iona, UBC undergraduate ornithology class, KPU ecology class, UBC Wildlife Society, Central Surrey Scouts, Nature Kids BC, Andrew's Birding With Me groups

G3. SEASON CHALLENGES

1. Hiring and retaining banders – high turnover with banding assistants, lack of consistent BIC availability due to competition with other field work opportunities in spring and fall
2. Funding for salary is on ongoing challenge
3. Getting intermediate/ advanced and census volunteers and to help, especially in fall when busy
4. Need more support with program management to advance the program

Suggestions for how program can be approved (in correspondence to the bullet points above):

1. Train and permit more BICs who are able to each cover several shifts over the season instead of relying on only one or two BICs working full time. On the bright side, IIBO has helped train many capable banders who are now working for ECCC or conducting academic research, and while this means they are less available to run the station it is satisfying to know that IIBO is contributing to a broader pool of highly skilled technicians in the avian conservation world.
2. Involve grant committee in fundraising, continue working with BC Nature to achieve recurring funding.
3. More advertisement on social media, email reminders to skilled volunteers, ask BC Nature volunteers for help with census.
4. Find more members with time and enthusiasm to join the program committee

G4. OTHER MATTERS

2023 grants received:

- Canada Summer Jobs (Service Canada) – \$16,002

What's going on in 2024

- Spring and fall banding seasons, banding workshops
- NSW Fall Monitoring and MOTUS tagging (previously postponed)

Expenditures for 2023

- Total Salary: \$15904.49
- Spring summary: \$7906.99

Employees	Amount	Contractors	Amount
Allana Froese	\$611.38	Sean Vanderluit	\$4102.63
		Claudia Shaughnessy	\$1752.80
		Brendan Toews	\$1440.18
Total	\$611.38		\$7295.61

- Fall summary: \$7997.50

Employees	Amount	Contractors	Amount
NA for IIBO in fall		Sean Vanderluit	\$800.00
		Claudia Shaughnessy	\$351.75
		Rachel Foster	\$2430.50
		Francesca Ciocca	\$1055.25
		Finola Fogarty	\$1440.00
		Brendan Toews	\$1120.00
		Mathieu Charette	\$800.00
Total			\$7997.50

APPENDIX H

PROPOSED BYLAW CHANGES

WildResearch Proposed Bylaw Changes

Bylaw changes were approved by the WildResearch Board of Directors on November 19, 2023. Changes are denoted by either strike-out and/or highlights below.

Part 1 — Interpretation

- 1 (1) In these bylaws, unless the context otherwise requires:
 - "directors" means the directors of the society for the time being;
 - "Society Act" means the Society Act of British Columbia from time to time in force and all amendments to it;
 - "registered address" of a member means the member's address as recorded in the register of members;
- (2) The definitions in the Society Act on the date these bylaws become effective apply to these bylaws.
- 2 ~~Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.~~

Part 2 — Membership

- 3 Classes of membership
 - (1) There shall be two classes of membership:
 - a. Student – an individual membership with voting rights and who is engaged in a course of instruction at an accredited educational secondary or postsecondary institution **within the last 12 months** ~~in North America~~
 - b. Regular – an individual membership with voting rights.
 - (2) **Lifetime – Lifetime memberships are no longer offered, however, all lifetime memberships purchased before February 2024 will be honoured for the lifetime of that member and are non-transferable. No lifetime memberships will be issued after**

February 2024. ~~an individual membership with voting rights that is valid for the lifetime of the member and is non-transferable~~

- 4 Membership shall be established on payment of the appropriate dues by persons eligible for membership. Memberships are valid until the end of the calendar month occurring one year after purchase, with the exception of the Lifetime membership, which is valid for the **lifetime of the holder and is non-transferable**. Members must have a signed waiver to attend in-person events, with exception to general meetings.
- 5 Persons accepted for membership must provide their name, address, telephone number and annual fees to the club member in charge of memberships
- 6 ~~The members of the society are the applicants for incorporation of the society, and those persons who subsequently become members, in accordance with these bylaws and, in either case, have not ceased to be members. A person may apply to the directors for membership in the society and on acceptance by the directors is a member.~~ A person may **apply for membership in the society and on acceptance by the Membership Chair, on behalf of the Board of Directors**, is a member. Every member must uphold the constitution and comply with these bylaws. The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the annual general meeting of the society. A person ceases to be a member of the society
 - (a) by delivering **their** ~~his or her~~ resignation in writing to the Secretary of the society or by mailing or delivering it to the address of the society,
 - (b) ~~on his or her death or, in the case of a corporation, on dissolution,~~
 - (c) on being expelled, or
 - (d) on having been a member not in good standing* for 3 consecutive months.
- 7 (1) Member may be expelled by a special resolution of the members passed at a general meeting.
 - (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
 - (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.

** All members are in good standing except for any other subscription or debt due and owing by the member to the society the member is not in good standing so long as the debt remains unpaid.*

Part 3 Meetings of Members

- 8 General meetings of the society must be held at the time and place, in accordance with the Society Act, that the directors decide.
- 9 Every general meeting, other than an annual general meeting, is an extraordinary general meeting.

- 10 The directors may, when they think fit, convene an extraordinary general meeting.
- 11 The first annual general meeting of the society must be held not more than 15 months after the date of incorporation and after that an annual general meeting must be held at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting.
- 12 (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
(2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.

Part 4 — Proceedings at General Meetings

13 Special business is:

(a) all business at an extraordinary general meeting except the adoption of rules of order, (b) all business conducted at an annual general meeting, except the following:

- (i) the adoption of rules of order;
 - (ii) the consideration of the financial statements;
 - (iii) the report of the directors;
 - (iv) the report of the auditor, if any;
 - (v) the election of directors;
 - (vi) the appointment of the auditor, if required;
 - (vii) the other business that, under these bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
- 14 (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
(2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
(3) A quorum is 3 members present or a greater number that the members may determine at a general meeting.
 - 15 If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
 - 16 Subject to bylaw 19, the president of the society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
 - 17 If at a general meeting

- (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
 - (b) the president and all the other directors present are unwilling to act as the chair, the members present must choose one of their number to be the chair.
- 18 (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
 - (3) Except as provided in this bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
- 21 (1) A resolution proposed at a meeting need not be seconded, and the chair of a meeting may move or propose a resolution.
- (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which ~~he or she~~ they may be entitled as a member, and the proposed resolution does not pass.
- 22 (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
 - (3) Voting by proxy is not permitted.
- 23 A corporate member may vote by its authorized representative, who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative must be considered as a member for all purposes with respect to a meeting of the society.

Part 5 — Directors and Officers

- 24 (1) The directors may exercise all the powers and do all the acts and things that the society may exercise and do, and that are not by these bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the society in a general meeting, but subject, nevertheless, to (a) all laws affecting the society,
- (b) these bylaws, and
 - (c) rules, not being inconsistent with these bylaws, that are made from time to time by the society in a general meeting.
- (2) A rule, made by the society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
- 25 (1) The President, Vice President, Secretary, Treasurer and one or more other persons are the directors of the society.
- (2) The positions of President, Vice President, Secretary, and Treasurer will be chosen by the Board of Directors from within its own ranks and these positions will all be directors of the club
 - (3) The positions of President, Vice President, Secretary, and Treasurer will be held by Directors that have served on the board ~~for at least one year~~, unless there are fewer than four board members meeting that qualification and there are no interest from current

- board members in accepting these roles.** In the case that there are fewer than four board members having served on the board for at least one year, the remaining positions of President, Vice President, Secretary, and Treasurer will be chosen from the Membership at large.
- (4) The term of office for each elected Director shall be for two years and each Director is eligible for re-election at the Annual General Meeting following the end of their term.
 - (5) Nominations from outside the Board of Directors for Directors to be elected must be received by the society four weeks before the Annual General Meeting. Additional accompanying nominations must be made in writing by **one** ~~two~~ member in good standing.
 - (6) The number of directors must be a minimum of 5 or maximum of 12, unless a greater number is determined from time to time at a general meeting.
- 26 (1) The directors must retire from office at each annual general meeting when their successors are elected.
- (2) Separate elections must be held for each office to be filled.
 - (3) An election may be by acclamation, otherwise it must be by ballot.
 - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
- 27 (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors. That appointment will last until the next general meeting.
- (2) Any Director who is absent from **half of meetings in the year** ~~regular meetings~~ on four consecutive occasions may be deemed by the Board to have retired if a majority of the board votes in favor of removal of that Director from the board ~~within two months of the last consecutive absence.~~
- 28 (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
- (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
- 29 The members may, by special resolution, remove a director, before the expiration of **their** ~~his or her~~ term of office, and may elect a successor to complete the term of office.
- 30 A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the society.

Part 6 — Proceedings of Directors

- 31 (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- (2) If not available in person, Directors may attend regular meetings via phone or internet media.

- (3) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is a majority of the directors then in office.
 - (4) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
 - (5) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- 32 (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
- (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
- 33 A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting
- 34 The members of a committee may meet and adjourn as they think proper
- 35 For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present
- 36 Two-thirds of directors on the board must reside in British Columbia and be able to provide proof of address in that province. The board of directors cannot accept new director onto the board if they do not reside in British Columbia and the board already has one-third of their members residing outside of British Columbia.
- ~~36 A director who may be absent temporarily from British Columbia may send or deliver to the address of the society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,~~
- ~~(a) a notice of meeting of directors is not required to be sent to that director, and~~
 - ~~(b) any and all meetings of the directors of the society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.~~
- (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
- (2) In the case of a tie vote, the chair does not have a second or casting vote.
- 37 A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution

- 38 A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

Part 7 — Duties of Officers

- 40 (1) The president presides at all meetings of the society and of the directors.
(2) The president is the chief executive officer of the society and must supervise the other officers in the execution of their duties.
- 41 The vice president must carry out the duties of the president during the president's absence.
- 42 The secretary must do the following:
- (a) conduct the correspondence of the society;
 - (b) issue notices of meetings of the society and directors;
 - (c) keep minutes of all meetings of the society and directors;
 - (d) have custody of all records and documents of the society except those required to be kept by the treasurer;
 - (e) ~~have custody of the common seal of the society;~~ (e) maintain the register of members.
- 43 The treasurer must
- (a) keep the financial records, including books of account, necessary to comply with the Society Act, and
 - (b) render financial statements to the directors, members and others when required.
- 44 (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
(2) If a secretary treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under bylaw 25 (2).
- 45 In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

Part 8 — Seal

- 46 ~~The directors may provide a common seal for the society and may destroy a seal and substitute a new seal in its place.~~
- 47 ~~The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.~~

Part 8 — Borrowing

- 46 In order to carry out the purposes of the society the directors may, on behalf of and in the name of the society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures
- 47 A debenture must not be issued without the authorization of a special resolution
- 48 The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

Part 9 — Auditor

- 49 This Part applies only if the society is required or has resolved to have an auditor
- 50 The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor
- 51 At each annual general meeting the society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting
- 52 An auditor may be removed by ordinary resolution
- 53 An auditor must be promptly informed in writing of the auditor's appointment or removal
- 54 A director or employee of the society must not be its auditor. 55 The auditor may attend general meetings.

Part 10 — Notices to Members

- 56 A notice may be given to a member, either personally or by mail or e-mail to the member at the member's registered address.
- 57 A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
- 58 (1) Notice of a general meeting must be given to
- (a) every member shown on the register of members on the day notice is given, and (b) the auditor, if Part 10 applies.
 - (2) No other person is entitled to receive a notice of a general meeting.

Part 11 — Bylaws

- 61 On being admitted to membership, each member is entitled to, and the society must give the member without charge, a copy of the constitution and bylaws of the society 62 These bylaws must not be altered or added to except by special resolution.

63 Upon the dissolution of the Society and after payments of all debts and liabilities, its remaining property shall be distributed or disposed of to charities registered under the Income Tax Act (Canada) (this Dissolution Clause is Alterable).

APPENDIX I

FINAL 2024 WILDRESEARCH BYLAWS

Bylaws of WildResearch

1. PART 1 – INTERPRETATION

1. (1) In these bylaws, unless the context otherwise requires:

“**directors**” means the directors of the society for the time being;

“**Society Act**” means the Society Act of British Columbia from time to time in force and all amendments to it;

“**registered address**” of a member means the member’s address as recorded in the register of members;

(2) The definitions in the Society Act on the date these bylaws become effective apply to these bylaws.

2. PART 2 – MEMBERSHIP

2. Classes of membership

(1) There shall be two classes of membership:

a. Student – an individual membership with voting rights and who is engaged in a course of instruction at an accredited educational secondary or postsecondary institution within the last 12 months

b. Regular – an individual membership with voting rights

(2) Lifetime memberships – Lifetime memberships are no longer offered, however, all lifetime memberships purchased before February 2024 will be honoured for the lifetime of that member and are non-transferable. No lifetime memberships will be issued after February 2024.

3. Membership shall be established on payment of the appropriate dues by persons eligible for membership. Memberships are valid until the end of the calendar month occurring one year after purchase, with the exception of the Lifetime membership, which is valid for the lifetime of the holder and is non-transferable. Members must have a signed waiver to attend in-person events, with exception to general meetings.

4. Persons accepted for membership must provide their name, address, telephone number and annual fees to the club member in charge of memberships.
5. A person may apply for membership in the society and on acceptance by the Membership Chair, on behalf of the Board of Directors, is a member. Every member must uphold the constitution and comply with these bylaws. The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the annual general meeting of the society. A person ceases to be a member of the society
 - a. by delivering their resignation in writing to the Secretary of the society or by mailing or delivering it to the address of the society,
 - b. on being expelled, or
 - c. on having been a member not in good standing* for 3 consecutive months.
6. (1) Member may be expelled by a special resolution of the members passed at a general meeting.
 - (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
 - (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.

** All members are in good standing except for any other subscription or debt due and owing by the member to the society the member is not in good standing so long as the debt remains unpaid.*

3. PART 3 – MEETING OF MEMBERS

7. General meetings of the society must be held at the time and place, in accordance with the Society Act, that the directors decide.
8. Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
9. The directors may, when they think fit, convene an extraordinary general meeting.
10. The first annual general meeting of the society must be held not more than 15 months after the date of incorporation and after that an annual general meeting must be held at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting.
11. (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
 - (2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.

4. PART 4 — PROCEEDINGS AT GENERAL MEETINGS

12. Special business is:
 - (a) all business at an extraordinary general meeting except the adoption of rules of order,
 - (b) all business conducted at an annual general meeting, except the following:
 - (i) the adoption of rules of order;
 - (ii) the consideration of the financial statements;
 - (iii) the report of the directors;
 - (iv) the report of the auditor, if any;
 - (v) the election of directors;
 - (vi) the appointment of the auditor, if required;
 - (vii) the other business that, under these bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
13. (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
 - (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
 - (3) A quorum is 3 members present or a greater number that the members may determine at a general meeting.
14. If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
15. Subject to bylaw 19, the president of the society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
16. If at a general meeting
 - (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
 - (b) the president and all the other directors present are unwilling to act as the chair, the members present must choose one of their number to be the chair.
17. (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
 - (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
 - (3) Except as provided in this bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
18. (1) A resolution proposed at a meeting need not be seconded, and the chair of a meeting may move or propose a resolution.

- (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which they may be entitled as a member, and the proposed resolution does not pass.
19. (1) A member in good standing present at a meeting of members is entitled to one vote.
 - (2) Voting is by show of hands.
 - (3) Voting by proxy is not permitted.
20. A corporate member may vote by its authorized representative, who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative must be considered as a member for all purposes with respect to a meeting of the society.

5. PART 5 — DIRECTORS AND OFFICERS

21. (1) The directors may exercise all the powers and do all the acts and things that the society may exercise and do, and that are not by these bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the society in a general meeting, but subject, nevertheless, to a.
 - a. all laws affecting the society,
 - b. these bylaws, and
 - c. rules, not being inconsistent with these bylaws, that are made from time to time by the society in a general meeting.
- (2) A rule, made by the society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
22. (1) The President, Vice President, Secretary, Treasurer and one or more other persons are the directors of the society.
 - (2) The positions of President, Vice President, Secretary, and Treasurer will be chosen by the Board of Directors from within its own ranks and these positions will all be directors of the club
 - (3) The positions of President, Vice President, Secretary, and Treasurer will be held by Directors that have served on the board, unless there are fewer than four board members meeting that qualification and there are no interest from current board members in accepting these roles. In the case that there are fewer than four board members having served on the board for at least one year, the remaining positions of President, Vice President, Secretary, and Treasurer will be chosen from the Membership at large.
 - (4) The term of office for each elected Director shall be for two years and each Director is eligible for re-election at the Annual General Meeting following the end of their term.
 - (5) Nominations from outside the Board of Directors for Directors to be elected must be received by the society four weeks before the Annual General Meeting. Additional accompanying nominations must be made in writing by one member in good standing.
 - (6) The number of directors must be a minimum of 5 or maximum of 12, unless a greater number is determined from time to time at a general meeting.
23. (1) The directors must retire from office at each annual general meeting when their successors are elected.

- (2) Separate elections must be held for each office to be filled.
 - (3) An election may be by acclamation, otherwise it must be by ballot.
 - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
24. (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors. That appointment will last until the next general meeting.
(2) Any Director who is absent from half of meetings in the year on four consecutive occasions may be deemed by the Board to have retired if majority of the board votes in favor of removal of that Director from the board.
 25. (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
(2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
 26. The members may, by special resolution, remove a director, before the expiration of their term of office, and may elect a successor to complete the term of office.
 27. A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the society.

6. PART 6 — PROCEEDINGS OF DIRECTORS

28. (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
(2) If not available in person, Directors may attend regular meetings via phone or internet media.
(3) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is a majority of the directors then in office.
(4) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
(5) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
29. (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
(2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
30. A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting,

the directors present who are members of the committee must choose one of their number to be the chair of the meeting.

31. The members of a committee may meet and adjourn as they think proper.
32. For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
33. Two-thirds of directors on the board must reside in British Columbia and be able to provide proof of address in that province. The board of directors cannot accept new director onto the board if they do not reside in British Columbia and the board already has one-third of their members residing outside of British Columbia.
 - (1) Questions arising at a meeting of the directors and committee of directors must be decided by majority vote.
 - (2) In the case of a tie vote, the chair does not have a second or casting vote.
34. A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
35. A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

7. PART 7 — DUTIES OF OFFICERS

36.
 - (1) The president presides at all meetings of the society and of the directors.
 - (2) The president is the chief executive officer of the society and must supervise the other officers in the execution of their duties.
37. The vice president must carry out the duties of the president during the president's absence.
38. The secretary must do the following:
 - (a) conduct the correspondence of the society;
 - (b) issue notices of meetings of the society and directors;
 - (c) keep minutes of all meetings of the society and directors;
 - (d) have custody of all records and documents of the society except those required to be kept by the treasurer;
 - (e) maintain the register of members.
39. The treasurer must
 - (a) keep the financial records, including books of account, necessary to comply with the Society Act, and
 - (b) render financial statements to the directors, members and others when required.
40. (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.

- (2) If a secretary treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under bylaw 22 (6).
41. In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

8. PART 8 — BORROWING

42. In order to carry out the purposes of the society the directors may, on behalf of and in the name of the society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
43. A debenture must not be issued without the authorization of a special resolution.
44. The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

9. PART 9 — AUDITOR

45. This Part applies only if the society is required or has resolved to have an auditor.
46. The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
47. At each annual general meeting the society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.
48. An auditor may be removed by ordinary resolution.
49. An auditor must be promptly informed in writing of the auditor's appointment or removal.
50. A director or employee of the society must not be its auditor.
51. The auditor may attend general meetings.

10. PART 10 — NOTICES TO MEMBERS

52. A notice may be given to a member, either personally or by mail or e-mail to the member at the member's registered address.
53. A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
54. (1) Notice of a general meeting must be given to
- (a) every member shown on the register of members on the day notice is given, and (b) the auditor if Part 9 applies.
- (2) No other person is entitled to receive a notice of a general meeting.

11. PART 11 — BYLAWS

55. On being admitted to membership, each member is entitled to, and the society must give the member without charge, a copy of the constitution and bylaws of the society.
56. These bylaws must not be altered or added to except by special resolution.
57. Upon the dissolution of the Society and after payments of all debts and liabilities, its remaining property shall be distributed or disposed of to charities registered under the Income Tax Act (Canada) (this Dissolution Clause is Alterable).